



**Ramsey-Washington Metro Watershed District
Minutes of Regular Board Meeting
September 5, 2018**

The Regular Meeting of September 5, 2018, was held at the District Office Board Room, 2665 Noel Drive, Little Canada, Minnesota, at 6:30 p.m.

PRESENT:

Marj Ebensteiner, President
Cliff Aichinger, Vice President
Dianne Ward, Treasurer
Dr. Pam Skinner, Secretary
Lawrence Swope, Manager

ABSENT:

ALSO PRESENT:

Tina Carstens, District Administrator
Amanda Staple, Recording Secretary
Brad Lindaman, Barr Engineering
Sage Passi, Education Specialist
Chris O'Brien, Communications Coordinator

Paige Ahlborg, Project Manager
Viet-Hanh Winchell, Attorney for District
Nicole Soderholm, Permit Inspector
Bill Bartodziej, Natural Resource Specialist
Melissa King, Board of Water and Soil Resources

1. CALL TO ORDER

The meeting was called to order by President Ebensteiner at 6:30 p.m.

President Ebensteiner requested to move the 2019 Preliminary Budget and Levy Public Hearing (Item 8) and Action Items (Item 9) to be considered as Items 2 and 3 on the agenda.

Melissa King, Board of Water and Soil Resources, introduced herself and noted that she is the new BWSR representative that will be working with the District.

2. 2019 PRELIMINARY BUDGET AND LEVY PUBLIC HEARING

Motion: Cliff Aichinger moved, Lawrence Swope seconded, to open the public hearing at 6:34 p.m. Motion carried unanimously.

Tina Carstens noted that District staff did not receive any comments from the public. Viet-Hahn Winchell commented that the required notices were published on both August 22nd and August 29th.

Motion: Cliff Aichinger moved, Lawrence Swope seconded, to close the public hearing at 6: 35 p.m. Motion carried unanimously.

3. ACTION ITEMS

- A. Approval of the 2019 Preliminary Budget and Levy Certification to Ramsey and Washington Counties – Resolution 18-06

Tina Carstens provided a brief overview of the proposed 2019 preliminary budget and levy noting that a majority of the budget remains to be the projects and programs.

Motion: Cliff Aichinger moved, Lawrence Swope seconded, to approve the draft budget for purposes of preliminary levy and adopt Resolution #18-06. Motion carried unanimously.

4. APPROVAL OF AGENDA

Manager Swope requested to add an item to the next meeting agenda related to the Board stewardship of wetlands.

Motion: Cliff Aichinger moved, Dianne Ward seconded, to approve the agenda as already amended. Motion carried unanimously.

5. CONSENT AGENDA

- A. Approval of Minutes from August 1, 2018

Motion: Dianne Ward moved, Dr. Pam Skinner seconded, to approve the consent agenda as presented. Motion carried unanimously.

6. TREASURER'S REPORT AND BILL LIST

Motion: Cliff Aichinger moved, Lawrence Swope seconded, to approve the September 5, 2018, bill list as submitted. Motion carried unanimously.

7. VISITOR PRESENTATIONS

There were none.

8. PERMIT PROGRAM

- A. Applications

Permit #18-23: Tamarack Hills Medical Office Building – Woodbury

Nicole Soderholm noted that this is the final phase of the common plan of development and advised that stormwater treatment was provided in earlier phases of the project and therefore this is simply an erosion control permit.

Motion: Cliff Aichinger moved, Lawrence Swope seconded, to approve Permit #18-23. Motion carried unanimously.

Permit #18-24: Roseville Luxury Apartments – Roseville

Nicole stated that this is an apartment building proposed in Roseville. She stated that filtration will be done onsite because of the poor soils. She stated that the applicant will be short of the permit requirements and therefore will submit a small amount to the stormwater impact fund. She stated that a variance request has been submitted for temporary impacts to the wetland buffer. She noted that redundant control will be required along the wetland border.

Motion: Dr. Pam Skinner moved, Dianne Ward seconded, to approve Permit #18-24. Motion carried unanimously.

Permit #18-25: Windwood Passage Park Improvements – Woodbury

Nicole Soderholm stated that this is a park improvement project in Woodbury. She stated that a very large basin will be constructed to help alleviate flooding issues.

Motion: Dr. Pam Skinner moved, Dianne Ward seconded, to approve Permit #18-25. Motion carried unanimously.

Permit #18-26: MnDOT I-694/I-494/I-94 Loop – Woodbury and Oakdale

Nicole stated that this is a large project area but noted that most of the project will be a mill and overlay which will not disturb the subgrade. She stated that about three acres throughout the project area will be disturbed and an iron enhanced filtration basin will be constructed. She noted that a variance has been submitted for temporary wetland buffer disturbance. Dr. Pam Skinner asked if staff has reviewed the application to determine if there are additional opportunities. Tina Carstens noted that there are some opportunities that can be further discussed. She stated that the project is moving at a faster pace and therefore recommended approval of the permit at this time. She stated that the applicant will meet the requirements of the permit at this time and staff will continue to discuss potential options for collaboration.

Motion: Dr. Pam Skinner moved, Cliff Aichinger seconded, to approve Permit #18-26. Motion carried unanimously.

B. Monthly Enforcement Report

During August, 19 notices were sent to address: install/maintain inlet protection (4), install/maintain perimeter control (7), install/maintain construction entrance (2), stabilize exposed soils (1), contain liquid/solid wastes (1), remove discharged sediment (1), protect/maintain permanent BMPs (2), and install/maintain energy dissipation (1).

9. STEWARDSHIP GRANT PROGRAM

A. Applications

Permit #18-20 CS: Hollow Ponds – Rain Garden

Motion: Cliff Aichinger moved, Lawrence Swope seconded, to approve Permit #18-20 CS. Motion carried unanimously.

B. Budget Status Update

Paige Ahlborg stated that after the approval of the last item there would be about \$8,000 remaining in the available funds. She confirmed that there are carryover funds from the previous year. Tina Carstens explained that the balance would not show negative because even though funds have been allocated, the funds are typically not distributed until a later date.

10. PRESENTATION: COMMUNICATIONS AND EDUCATION PROGRAM PLANNING

Sage Passi provided a highlight of the past year which included completing Legacy grant funded rain gardens at three schools last fall in Woodbury and Roseville. She stated that four new Master Water Stewards were recruited bringing the total to 16. She stated that the Adopt-a-Drain program was launched in the Beaver Lake neighborhood and additional outreach was done to increase Lake Phalen area adoptions, estimating close to 100 drains adopted. She reported that 15 classrooms were engaged in planting native buffer along Keller Creek, noting that it was the fourth year of the program.

Chris O'Brien provided a highlight of communications from the past year noting that the website redesign was a big element, which launched in February of 2018. He reviewed some of the statistics from the website usage and highlighted the top pages accessed within the District website. He reviewed communication highlights from the past year including raising awareness of chloride pollution and outreach on carp management. He reviewed some of the goals for 2019, noting the intent to integrate communications and education efforts into priority topics and projects, partnering with key stakeholders to education the public, and working with the community leaders and organizational partners to reach new audiences. He highlighted the priority topics for the coming year, identifying outreach strategies for District projects and programs including the Wakefield Park renovation, the Bennett Lake improvements, Grass Lake and Snail Lake drainage optimization, Vadnais-Snail Lake Park habitat restoration, signage needs, the WaterFest 20th anniversary, and the Phalen Chain Water Trail.

Sage stated that the District will also attempt to increase school engagement through new partnerships, noting that the District currently provides hands-on watershed lessons for 13 partner schools. Chris continued to identify additional priorities and outreach strategies for 2019 including the stewardship grant program, climate change and resiliency planning, chloride awareness and training, and shallow lakes management. Sage provided information

on the priority and outreach strategies focused on native planting, rain gardens and turf alternatives as well as stormwater pollution.

11. ADMINISTRATOR’S REPORT

A. Meetings Attended No comments.

B. Upcoming Meetings and Dates

Tina Carstens noted that all five Managers are available on Monday, September 17, and stated that staff will schedule the tour for that afternoon.

C. MAWD Updates and Resolution Information

Tina stated that MAWD updates and MAWD resolution packet was included in the Board packet for review.

12. PROJECT AND PROGRAM STATUS REPORTS

A. New Project Memo: District Office Porous Pavement Retrofit

Brad Lindaman provided details on the range of options for the project that will be reviewed. He noted that additional information on the options will be provided to the Board along with estimated costs for the options.

B. Ongoing Project and Program Updates

- i. Owasso Park Stormwater Master Plan
- ii. Beltline Resiliency Study
- iii. At Risk Subwatershed Feasibility Studies
- iv. Emergency Response Planning
- v. FEMA Flood Mapping Updates
- vi. Snail Lake and Grass Lake Study and Berm Raise Project

Brad Lindaman referenced the Grass Lake berm project, noting that he received a text from the contractor today stating that the paver is scheduled for Saturday morning with touch-up grading to occur on Sunday. He noted that there are a few other items remaining for the contractor to complete on the West Vadnais outlet and the Battle Creek restoration.

Manager Ward asked for information on the contractor for the Grass Lake berm regarding potentially pumping the southwest basin. Brad stated that his comment was that if the District feels that it is valuable, perhaps that would be a good idea to have the contractor do that while he is there. He stated that staff will obtain a price from the contractor and discuss whether that would be a worthy investment.

- vii. Snail, Grass and West Vadnais Lakes Outlet Permitting
- viii. West to East Vadnais Gravity Flow Evaluation
- ix. 500 Year Atlas 14 Modeling
- x. Auto Lake Monitoring Systems
- xi. Maplewood Mall Monitoring
- xii. 2018 Grant Applications
- xiii. Wakefield Lake Sediment Removal
- xiv. Wakefield Park/Frost Avenue Project
- xv. Frost/Kennard Spent Lime Project
- xvi. Targeted Retrofit Projects
- xvii. Roseville High School Campus Retrofit Feasibility Study
- xviii. BMP Design Assistance and Review
- xix. Willow Pond CMAC Project

- xx. Beltline/Battle Creek Tunnel
Brad referenced the Beltline and stated that another request from the contractor was received for a reduced claim. He stated that staff reviewed that request thoroughly and could see justification for the \$26,000 in the change order rather than the \$40,000 requested, as some items listed by the contractor were included in the contract and have already been paid. He noted that the request will come before the Board for consideration at the next meeting.
- xxi. CIP Maintenance/Repair 2018
- xxii. Natural Resources Program
- xxiii. Education Program
- xxiv. Communications Program

13. INFORMATIONAL ITEMS

Tina Carstens noted that a bond from 1998 has been paid off. This bond was for a previous Beltline maintenance project.

14. REPORTS OF MANAGERS

Manager Swope stated that he attended a tour of Ramsey County Parks which also featured projects that the District completed and provided a brief update. Manager Ward noted that she also attended and found it very interesting to hear about the long-range planning for the parks.

Manager Ward asked the timing for the hiring of interns for the next year. Tina Carstens stated that interns are typically hired in February.

Manager Ward stated that perhaps in the future there could be an update on the Citizens Advisory Committee. Tina provided a quick update noting that the CAC completed a planting project last month.

15. ADJOURN

Motion: Dr. Pam Skinner moved, Cliff Aichinger seconded, to adjourn the meeting at 8:09 p.m. Motion carried unanimously.

Respectfully submitted,

Dr. Pam Skinner, Secretary