The Regular Meeting of September 12, 2019, was held at the District Office Board Room, 2665 Noel Drive, Little Canada, Minnesota, at 6:30 p.m.

PRESENT: Marj Ebensteiner, President Cliff Aichinger, Vice President Dianne Ward, Treasurer Dr. Pam Skinner, Secretary Lawrence Swope, Manager

ALSO PRESENT: Tina Carstens, District Administrator Laurann Kirschner, Attorney for District Erin Anderson Wenz, Barr Engineering Paige Ahlborg, Project Manager Bill Bartodziej, Natural Resource Specialist Nicole Soderholm, Permit Inspector Steve LaBerge, Dudley Ave., Shoreview Terry Telega, Twin Lake Trail, Little Canada Sean Murphy, Luther Subaru Clark Wicklund, Alliant Engineering Shari Ahrens, Westwood P.S.

1. CALL TO ORDER
The meeting was called to order by President Ebensteiner at 6:30 p.m.

2. APPROVAL OF AGENDA
Motion: Lawrence Swope moved, Dianne Ward seconded, to approve the agenda as presented. Motion carried unanimously.

3. CONSENT AGENDA
A. Approval of Minutes from August 7, 2019
Manager Swope noted on page five, the third paragraph, it should state, “...flood control projects have been completed to protect only low-lying homes.”

Motion: Lawrence Swope moved, Dianne Ward seconded, to approve the consent agenda as amended. Motion carried unanimously.

4. TREASURER’S REPORT AND BILL LIST
Manager Swope noted that the budget for insurance has been used and asked if the costs were higher than anticipated. Tina Carstens explained that the District simply paid the annual cost for property insurance.

Motion: Lawrence Swope moved, Dr. Pam Skinner seconded, to approve the September 12, 2019, bill list as submitted. Motion carried unanimously.
5. **VISITOR PRESENTATIONS**
Steve LeBerge stated that in response to the discussion last month regarding Grass Lake, the long-held assumption that groundwater seepage and evaporation from Grass Lake were adequate to meet demands were wrong. He stated that with the recent issues with flooding in the watershed district and the elevated water levels, it would seem irresponsible to increase the flow of water from Owasso and Wabasso into Grass Lake without increasing downstream flows and significantly lowering Grass Lake and West Vadnais Lake levels.

6. **PERMIT PROGRAM**

A. **Applications**

Permit #19-37: Contanda Terminal Berm Replacement – St. Paul
Nicole Soderholm noted that this is a retroactive approval as the work was already completed due to the emergency status due to flooding.

**Motion:** Dr. Pam Skinner moved, Cliff Aichinger seconded, to approve Permit #19-37. Motion carried unanimously.

Permit #19-38: McKnight Road – Anchor Block Commons, North St. Paul

**Motion:** Dr. Pam Skinner moved, Lawrence Swope seconded, to approve Permit #19-38.

Further discussion: Manager Swope noted that this is located adjacent to another development and asked if the water plans interact with each other. Nicole replied that each development provides its own treatment, owning and maintaining its own infrastructure. She explained that this approval would cover grading, roads and infrastructure with each project that comes forward applying for its own permit.

Motion carried unanimously.

Permit #19-39: Wooddale Flex Building – Woodbury

**Motion:** Dr. Pam Skinner moved, Dianne Ward seconded, to approve Permit #19-39. Motion carried unanimously.

Permit #19-40: Luther White Bear Lake Subaru Parking – Vadnais Heights
Manager Swope asked what is currently in this area that would be replaced with paving. It was confirmed that the area is currently vacant and composed of trees and grass.

**Motion:** Dr. Pam Skinner moved, Cliff Aichinger seconded, to approve Permit #19-40.

Further discussion: Manager Swope asked if the paved area would still capture and treat rain in the same manner as the grass. Nicole confirmed that the District rules would still need to be met, treating and capturing the same amount of runoff that is currently provided by the grass.

Motion carried unanimously.

Permit #19-41: Margaret Street Apartments – North St. Paul

**Motion:** Dr. Pam Skinner moved, Cliff Aichinger seconded, to approve Permit #19-41.

Further discussion: Manager Skinner referenced the underground parking and wanted to ensure that the District is not allowing projects to be built that will be continually flooded. She noted that this area has high groundwater levels and asked if that would cause flooding of the underground structure when it rains. Nicole replied that the District rules deal with surface floodplain. She noted that there are freeboard requirements and advised that there is an impermeable liner proposed for this project. Manager Skinner stated that it would seem that the property owner would be responsible if the underground garage floods. Nicole stated that stormwater is regulated by the District while groundwater is not. Manager Aichinger noted that there will be a sump system installed with the project which would then respond to groundwater seepage. He asked if there is a plan on when construction...
would begin. Shari Ahrens, representing the applicant, replied that they are working with the city and would like to start building this fall.

Motion carried unanimously.

B. **Monthly Enforcement Report**
During August, 15 notices were sent to address: install/maintain inlet protection (2), install/maintain perimeter control (5), install/maintain construction entrance (1), stabilize exposed soils (1), contain/dispose of liquid and solid waste (1), remove discharged sediment (2), implement proper dewatering (2), and protect/maintain permanent BMPs (1).

7. **STEWARDSHIP GRANT PROGRAM**
   A. **Applications**
   Permit #19-23 CS: Hoffman – Rain Gardens and Native Habitat Planting
   Motion: Cliff Aichinger moved, Dianne Ward seconded, to approve Permit #19-23 CS. Motion carried unanimously.

   B. **Discussion Item: Additional Fund Approval Memo**
   Tina Carstens stated that after the last discussion Paige Ahlborg created this draft.

   Manager Ward stated that she appreciates the information and found it helpful. She stated that when an exception is recommended, she would appreciate the link to the applicable justification. Manager Swope agreed that this is exactly what he was looking for as well. He noted that he found it interesting that after the Board increased the allowed amount, there were additional exceptions that came forward. President Ebensteiner noted that once that limit was increased, the opportunity for larger projects came forward. Paige stated that in the past, with the lower limit, people were not as apt to apply because of the low amount allowed and therefore when that limit was increased, it also increased the opportunity for residents to bring forward more projects.

   C. **Budget Status Update** No comments.

8. **2020 PRELIMINARY BUDGET AND LEVY PUBLIC HEARING**
President Ebensteiner opened the public hearing at 6:53 p.m.

No comments made.

Motion: Cliff Aichinger moved, Lawrence Swope seconded, to close the public hearing at 6:53 p.m. Motion carried unanimously.

9. **ACTION ITEMS**
   A. **Approval of the 2020 Preliminary Budget and Levy Certification to Ramsey and Washington Counties – Resolution 19-02.**
   Tina Carstens reviewed the proposed budget and levy for 2020, along with comparison information from the approved 2019 budget and levy. She highlighted the budget percentage by program area.

   Motion: Lawrence Swope moved, Cliff Aichinger seconded, to approve the draft budget for purposes of the preliminary levy and adopt Resolution #19-02. Motion carried unanimously.

   B. **Change Order No. 2 – CIP Maintenance and Repair 2019**
   Tina handed out a revised change order sheet at the board meeting. $79,708 is the correct total.
Motion: Lawrence Swope moved, Cliff Aichinger seconded, to approve Change Order No. 2. Motion carried unanimously.

10.  ADMINISTRATOR’S REPORT
A.  Meetings Attended
Tina explained what role we will play in the Hillcrest planning process and how this will play a role in their public planning process. Staff are reviewing Barr’s scope and Board will see that in October.

B.  Upcoming Meetings and Dates
No comment.

C.  Board Brainstorming Meeting – Monday, September 16th
Discussion was had on the upcoming meeting and the topic of discussion.

D.  Manager per Diems
The Board discussed the recent legislative increase of the per diem for watershed Board members from $75 to $125 per meeting. The Board decided that to maintain consistency with other watershed organizations and to keep current with the financial requirements of future Board members, the Board compensation should be increased.

Motion: Manager Aichinger moved, Lawrence Swope seconded, to approve raising the regular and special board meeting per diems to $125 and $75 for other meetings.

11.  PROJECT AND PROGRAM STATUS REPORTS
A.  New Project Scope: Twin Lake Outlet Feasibility Study
Discussion was had on the goals of the project as well as the deliverables and time schedule. The board requested that this study also look at the possible multiple benefits along with the pros and cons of those options.

B.  Ongoing Project and Program Updates
   i.  Twin Lake Emergency Response Management 2019
   ii. Owasso County Park
   iii. Beltline Resiliency Study
   iv. FEMA Flood Mapping
   v.  Snail, Grass and West Vadnais Lakes Outlet Permitting
   vi. 500 Year Atlas 14 Modeling
   vii. Wetland Restoration
   viii. Auto Lake Monitoring Systems
   ix.  Maplewood Mall Monitoring
   x.  Spent Lime Pond Research Project
   xi.  Iron Aggregate Pond Application Research
   xii. Wakefield Park/Frost Avenue Project
   xiii. Targeted Retrofit Projects
   xiv. Targets and Motel 6 Targeted Retrofit Projects
   xv. Willow Pond CMAC
   xvi. Cottage Place Wetland Restoration
   xvii. Aldrich Arena Site Design
   xviii. CIP Maintenance and Repair 2019 Project
   xix. Natural Resources Program
   xx. Education Program

12.  INFORMATIONAL ITEMS

13.  REPORTS OF MANAGERS

14.  ADJOURN
Motion: Manager Skinner moved, Manager Swope seconded, to adjourn the meeting at 8:29 p.m. Motion carried unanimously.
Respectfully submitted,

Dr. Pam Skinner, Secretary